



FACULTY HIGHER SECONDARY SCHOOL
SAMPLE QUESTION PAPER 19-20
CLASS – XII COMMERCE
SUBJECT – BUSINESS STUDIES

MAX. MARKS – 50

- Q1. Which one is not a function of management of the following : 1
- (a) Planning
 (b) Staffing
 (c) Cooperating
 (d) Controlling
- Q2. Management should find 'one best way' to perform a task . Which technique of scientific management is defined in this sentence ? 1
- (a) Time study
 (b) Motion study
 (c) Fatigue study
 (d) Method Study
- Q3. Which of the following is an example of social environment ? 1
- (a) Money supply in the economy
 (b) Consumer Protection Act
 (c) The constitution of the country
 (d) Composition of family
- Q4. Identify the limitation of planning : 1
- (a) Follow up action
 (b) Reduces creativity
 (c) Evaluating alternative course of action
 (d) Developing premises
- Q5. Which of the following does not follow the scalar chain ? 1
- (a) Functional structure
 (b) Divisional structure
 (c) Formal organisation
 (d) Informal organisation
- Q6. Name the function of management which coordinates physical, financial & human resources and establishes productive relations among them for achievement of specific goals. 1
- Q7. In which type of plan , sequence of activities is determined to complete a job ? 1
- Q8. Which environment describes – ' Advertisement of alcoholic liquor is prohibited'? 1
- Q9. A sales employee is allowed to give discount upto 12 % by the marketing manager , whereas finance manager has empowered to offer discount upto 6%. Which principle of management is being violated? 1
- Q10. Management of any organisation strives to attain different objectives . State any two such objectives. 1
- Q11. Ramesh is working as 'Plant superintendent' in Tifco Ltd. Name the managerial level at which he is working. State any two functions he will perform as 'Plant superintendent' in this company. 3

